



Appendix 1(ii)(b)

NEW ROMNEY TOWN COUNCIL



AMENITIES COMMITTEE - TERMS OF REFERENCE

A) RECREATIONAL AREAS AND OPEN SPACES

- 1) To provide, manage and control sufficient lands for allotments within the Town of New Romney and to carry out the provisions of the various Allotment Acts.
- 2) To manage, maintain and improve areas of open space controlled by the Town Council, those being namely:
 - The Greens, Littlestone, including Hut & Winch Sites
 - Cinque Ports Place
 - Fairfield Road Recreation Ground
 - Princess Diana Memorial Gardens (aka Flagstaff Land)
 - Land in Church Road known as Coney Banks
 - Sports Field, Station Road
 - Land to rear of Sports Field
 - Church Lane Allotment Gardens
 - Garden of Remembrance, Station Approach- In such condition as to be of benefit to the Town and for the pleasure and enjoyment of local residents and tourists alike.
- 3) To note that St Martin's Field is administered and maintained by the St Martin's Field Charity, according to its governing document, and that the Trust will seek to identify on an annual basis its budgetary requirement to fulfil its charitable functions for the ensuing financial year. The budgetary requirement may be submitted to the New Romney Town Council, via its Finance & General Purposes Committee, at an appropriate time to seek a donation to cover the identified budgetary requirement.
- 4) To provide and maintain recreational equipment for the local children and tourists on such lands as considered suitable for such use.
- 5) To promote and enhance facilities within the control of the Town Council of New Romney to encourage tourism and improve the amenities and environment in the Town.
- 6) To provide and arrange for the maintenance of the Sports Ground.
- 7) To encourage sporting and social organisations within the Town of New Romney.
- 8) To maintain the external structure of the Maude Memorial Pavilion.

Recommended by Amenities Committee: 16/11/2009

Ratified by Full Council: 07/12/2009

Last Reviewed: 8th April 2019

- 9) To report annually to the Finance and General Purposes Committee on plans for expenditure, with estimates for each recreational area and open space, and to ensure that regular, at least annual, checks are made on the fabric and equipment of those areas, and to budget accordingly.
- 10) To seek continually to improve the amenities within the Town of New Romney through the provision and maintenance of additional children's play equipment, through the maintenance of open spaces and recreational and tourist facilities within the Town and through the provision and maintenance of additional street furniture.

B) THE PUBLIC HALLS

- 1) To provide premises for the use of local townspeople for social and recreational purposes, namely the Assembly Rooms and Community Hall.
- 2) To manage and maintain the halls in the ownership of the Town Council or leased to it.
- 3) To review annually the hiring charges to private individuals, groups and public bodies.
- 4) To maintain the gardens or lands around each hall.
- 5) To consider and advise the Council with respect to the provision of any new amenity or development, bearing in mind the views of other relevant committees and to provide full details of all planned improvements with budget costs.
- 6) To promote actively the hiring of all halls to responsible and respectable persons.
- 7) To maintain a proper record of all hirings and receipts.
- 8) To conform to all statutes regarding Public Halls.
- 9) To establish management and standards of quality against which performance and results can be monitored.
- 10) To exercise any further responsibilities as directed by the Council.
- 11) To seek actively, grants and sponsorship for improvement to the Public Halls and their amenities.