



## New Romney Town Council



### PRIVACY STATEMENT

**New Romney Town Council is committed to protecting your privacy when you use its services.**

As a Data Controller, the Town Council must make sure that it respects your rights and follows the law. If you have any concerns or questions about how the Town Council looks after your personal information, please email [townclerk@newromneytc.co.uk](mailto:townclerk@newromneytc.co.uk)

#### **You have the right to object**

To object to how your personal information is being used by the Town Council, please email [townclerk@newromneytc.co.uk](mailto:townclerk@newromneytc.co.uk) and provide as much information as possible regarding your concerns so that we can conduct an investigation.

#### **Website Cookies**

To make the Town Council website usable, it uses small text files called 'cookies' on your computer/tablet/phone. Most websites do this and they are not used to identify you personally. You can manage and/or delete these files as you wish.

Cookies improve things by:

- Remembering the things you have chosen and data you have entered so you do not have to keep re-entering details whenever you move to a new page
- Measuring how you use the website so we can make sure it meets your needs

By using the Town Council website, you agree that it can place these types of cookies on your device.

Our website may use feeds from and links to / from other websites and/or social media sites such as Facebook. These third party websites / social media sites also place cookies on your device when viewing or watching these pages.

#### **Emails and Paper Communications**

By contacting the Town Council in writing or electronically, you are consenting to the use of your personal information for the purpose of communicating with you in respect of the relevant Council business to which you have referred in your original communication.

By replying to any Town Council communication in writing or electronically, you are consenting to the use of your personal information for the purpose of undertaking the Town Council business to which the communication relates.

**You do not need to take any further action.** By continuing to use Town Council services, you agree to the terms of the Privacy Statement above.

### **Further Information and Advice**

For further information or enquiries, please email [townclerk@newromneytc.co.uk](mailto:townclerk@newromneytc.co.uk)

For independent advice about data protection, privacy and data sharing issues, you can contact the Information Commissioner's Office (ICO) on 0303 123 1113 (local rate) or email [casework@ico.org.uk](mailto:casework@ico.org.uk)



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